

RUNCTON HOLME PARISH COUNCIL

I hereby give you notice of the Annual Meeting of the above-named Parish Council which will be held on **Tuesday 6th May 2025** and which starts after the conclusion of the Annual Parish Meeting which starts at 7.30pm at Runcton Holme Scout Hut on School Road

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.



Clerk to the Parish Council

28th April 2025

MEMBERS OF THE PUBLIC ARE WELCOME

AGENDA

- 24/25** Appoint a) Chair b) Vice-Chair
- 25/25** Receive apologies for absence.
- 26/25** To receive declarations of interest in items of the agenda and any requests for dispensations.
- 27/25** Agree minutes of meeting held on 1st April 2025.
- 28/25** Councillor Vacancies – To discuss any applications and agree co-option.
- 29/25** Public speaking
 - (a) To receive report from Borough and/or County Councillor, if present.
 - (b) An opportunity for members of the public to raise questions or concerns. Limited to 10 mins.
- 30/25** Report matters arising from previous meetings, not covered elsewhere on the agenda.
- 31/25** Report correspondence received – for information only.
- 32/25** Play area - Receive inspection report, receive update, and agree any further actions.
- 33/25** Playing Field
 - (a) Receive any update and consider any actions to be taken, to include works to shelter.
 - (b) Receive Playing Field Accounts.
- 34/25** Social Club
 - To receive any updates and agree any further actions.
- 35/25** Car park – to discuss and agree installation of speedbumps.
- 36/25** Woodlake's – to discuss reports of heavy stench of sewage and agree any further action.
- 37/25** Highways
 - (a) Receive update/s and advise any issues to be reported to Highways.
 - (b) SAM2 - Receive any update.
 - (c) School Road – to receive any updates and agree any further actions.
 - (d) A10 junction – to receive any updates and agree any further actions.
- 38/25** Drainage Board Report – to receive report from D Caley.
- 39/25** Litter Pick – to receive update.
- 40/25** Dog Bin – to discuss complaint re location.
- 41/25** Defibrillators – to receive any update.
- 42/25** C.I.L Funding – To receive any updates and consider any future applications.
- 43/25** Newsletter - To receive any update and agree any further actions.
- 44/25** Planning/Licensing
 - Consider any applications received, to include reference 25/00616/F for Provision of a new modular-built scout and community facility to replace the existing building on-site at Scout And Guide Centre 101 School Road Runcton Holme Norfolk, including associated landscaping and parking areas and to receive any updates to include Planning Update Sessions Invite.
- 45/25** Gov.UK Email addresses – To receive update.
- 46/25** Policies – to review policies.
- 47/25** Finance
 - (a) Discuss and agree NALC subscription renewal of £217.18 and website maintenance of £70.00.
 - (b) Discuss and agree CPRE subscription renewal.
 - (c) Approve payments to be made, to include: Scouts (Hall Hire) - £10.00, Countrystyle (Bottle bank) - £27.60, NCC (PP/CIL fund contribution) - £6500.00, BCKLWN (Dog Bin Collection 25/26

- £1581.84 and set up S/O for Holly Landscapes for total payment for the year of £4133.98 and R Metcalf - £2250.00 for the churchyard maintenance.

(d) Accept and approve Accounts to 17th April 2025.

48/25 Receive councillors' concerns, including items for next agenda – for information only.

49/25 To Confirm the next meeting date on Tuesday 3rd June 2025 at 7.30pm at the Runcton Holme Scout Hut.

General information

Please ensure that everyone remains respectful at all times. Anyone becoming disruptive during the meeting will be invited to leave and ultimately may be removed.

Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.