

# RUNCTON HOLME PARISH COUNCIL

I hereby give you notice of an Ordinary Meeting of the above-named Parish Council which will be held on **Tuesday 1<sup>st</sup> April 2025** at 7.30pm at Runcton Holme Scout Hut on School Road

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.



Clerk to the Parish Council

25<sup>th</sup> March 2024

MEMBERS OF THE PUBLIC ARE WELCOME

## AGENDA

- 1/24** Receive apologies for absence.
- 2/24** To receive declarations of interest in items of the agenda and any requests for dispensations.
- 3/24** Agree minutes of meeting held on 4<sup>th</sup> March 2025.
- 4/24** Councillor Vacancies – To discuss any applications and agree co-option.
- 5/24** Public speaking
  - (a) To receive report from Borough and/or County Councillor, if present.
  - (b) An opportunity for members of the public to raise questions or concerns. Limited to 10 mins.
- 6/24** Report matters arising from previous meetings, not covered elsewhere on the agenda.
- 7/24** Report correspondence received – for information only.
- 8/24** Play area - Receive inspection report, receive update, and agree any further actions.
- 9/24** Playing Field
  - (a) Receive any update and consider any actions to be taken, to include works to shelter.
  - (b) Receive Playing Field Accounts.
- 10/24** Social Club
  - To receive any updates and agree any further actions.
- 11/24** Car park – to discuss and agree installation of speedbumps.
- 12/24** Highways
  - (a) Receive update/s and advise any issues to be reported to Highways.
  - (b) SAM2 - Receive any update.
  - (c) School Road – to receive any updates and agree any further actions.
  - (d) A10 junction – to receive any updates and agree any further actions.
  - (e) Oaklands Lane hedge – to discuss and agree any further actions.
- 13/24** Churchyard – To discuss and agree request for contribution towards grounds maintenance.
- 14/24** Litter Pick – 12<sup>th</sup>/13<sup>th</sup> April at 10am – to receive update and agree any further action/s.
- 15/24** Defibrillators – to receive any update.
- 16/24** 4 Holme Close – to receive update and agree any further action.
- 17/24** C.I.L Funding – To receive any updates and consider any future applications.
- 18/24** Newsletter - To receive any update and agree any further actions.
- 19/24** Planning/Licensing
  - Consider any applications received and receive any updates.
- 20/24** Gov.UK Email addresses – To receive update.
- 21/24** Finance
  - (a) Discuss and agree NALC subscription renewal of £217.18.
  - (b) Discuss and agree clerks extra hours in relation to Social Club research/licence.
  - (c) Approve payments to be made, to include: Scouts (Hall Hire) - £10.00.
  - (d) Accept and approve Accounts to 17<sup>th</sup> March 2025.
  - (e) Accept and approve End of year account to 31<sup>st</sup> March 2025.
- 22/24** Receive councillors' concerns, including items for next agenda – for information only.
- 23/24** **To Confirm the next meeting date on Tuesday 6<sup>th</sup> May 2025 at 7.30pm at the Runcton Holme Scout Hut. This is the Annual Parish Council Meeting which will be preceded by the Annual Parish Meeting.**

General information

Please ensure that everyone remains respectful at all times. Anyone becoming disruptive during the meeting will be invited to leave and ultimately may be removed.

Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.