

RUNCTON HOLME PARISH COUNCIL

I hereby give you notice of the Annual Meeting of the above-named Parish Council which will be held on **Tuesday 14th May 2024**, which will commence after the conclusion of the Annual Parish Meeting which starts at 7.30pm at Runcton Holme Scout Hut on School Road.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.



Clerk to the Parish Council

7th May 2024

MEMBERS OF THE PUBLIC ARE WELCOME

AGENDA

- 1/24** Appoint a) Chairman b) Vice-Chairman
- 2/24** Receive apologies for absence.
- 3/24** To receive declarations of interest in items of the agenda and any requests for dispensations.
- 4/24** Agree minutes of meeting held on 2nd April 2024.
- 5/24** Councillor Vacancies – To discuss any applications and agree co-option.
- 6/24** Public speaking
 - (a) To receive report from Borough and/or County Councillor, if present.
 - (b) An opportunity for members of the public to raise questions or concerns. Limited to 10 mins.
- 7/24** Report matters arising from previous meetings, not covered elsewhere on the agenda.
- 8/24** Report correspondence received – for information only.
- 9/24** Play area - Receive inspection report, receive update, and agree any further actions.
- 10/24** Playing Field - Receive any update and consider any actions to be taken.
- 11/24** To Appoint Representatives & Committees.
- 12/24** Internal Drainage Board – To receive report from D Caley
- 13/24** Social Club
 - (a) To receive update in respect of Trees at The Firs and agree any further action.
 - (b) To receive any update from Social Club in respect of CCTV and agree any further action.
- 14/24** Highways
 - (a) Receive update/s and advise any issues to be reported to Highways.
 - (b) SAM2 - Receive update.
 - (c) Footpath No 3 – to receive any update and agree any further actions.
 - (d) School Road – to receive any updates and agree any further actions.
 - (e) A10 junction – to receive any updates and agree any further actions.
- 15/24** Dog Bins – to receive any update.
- 16/24** Defibrillators – to receive any update.
- 17/24** Village Sign – to discuss and agree any further actions.
- 18/24** Litterpick – to discuss and agree date.
- 19/24** C.I.L Funding – To receive any updates and consider any applications.
- 20/24** Newsletter - To receive any update and agree any further actions.
- 21/24** Planning/Licensing - Consider any applications received.
- 22/24** Gov.UK Email address – To receive update and any further action.
- 23/24** Finance
 - (a) To discuss and agree Insurance Renewal.
 - (b) Approve payments to be made, to include: Scouts (Hall Hire) - £10.00, NALC renewal - £284.90, Countrystyle (Bottle Bank) - £15.00, Holly Landscapes (Grounds Maintenance)- £536.88.
 - (c) Accept and approve Accounts to 16th April 2024.
 - (d) Annual Return: To Agree and Sign Exemption Certificate.
- 24/24** Receive councillors' concerns, including items for next agenda – for information only.
- 25/24** **To Confirm the next meeting date on 4th June 2024 at the Runcton Holme Scout Hut.**

General information

Please ensure that everyone remains respectful at all times. Anyone becoming disruptive during the meeting will be invited to leave and ultimately may be removed.

Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.

